

Navajo Nation Film Office



Questionnaire Form

Representative Name:												
Address:												
Phone No./Ext.					Fax No.							
E-Mail:												
Production Company Name:												
Address:												
Tax ID#:												
Phone No./Ext.					Fax No.							
Production Contact, if different above:												
PRODUCTION INFORMATION												
Producer:												
Director:												
Location Manager:												
Additional Rep. Assigned/Title:												
Number of Crew:		Total	Personal Cars		Lg. Trucks		Vans		Camera Cars		RV's	
Base Camp:												
		Day/Date		Day/Date		Day/Date		Day/Date		Day/Date		
PRODUCTION DATE(S):												
Additional space												
SCOUTING DATE(S):												
Additional space												
Please include specific information (State, Tribal Park, Hwy. No., Mile Post, Residence Name, Chapter Location, Interior/Exterior, etc.)												
	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation	PerDayLocation			
LOCATION(S):												
Additional space												
Start / End Time(s):												
Night Work:	Yes	No	Explain:									
Location Assistance Needed	Yes	No	Specify:									
Road Production:	Running Shots	Dive Ups & Aways	Diving Shots	Wet Roads	Dive Bys	Tow Shots	Road Shoulder	Median				
Other Special Activities:	Aerial	Animals	Stunts	Rock Climbing	Children	Other						
FORMATS:	Film	Photo	Other:									
PROJECT CATEGORY/PURPOSE:	Feature Film	Commercial	Print Ad	Motion Picture	Other							
	Corporate Video	Documentary	TV Program	Picture	PSA							
	Photography Tour	Educational	Series/Pilot/Movie	Brochure	Music							
	Still, Editorial	Still, Advertising	Website	Stock	Video							
PRODUCT NAME/TITLE [Pepsi, Ford, etc.]												
PUBLICATION NAME/TITLE: [Vogue, Time, Travel, etc.]												
FILM/VIDEO/TELEVISION PROGRAM NAME/TITLE: [Dateline, Behind the Music, etc.]												
PHOTOGRAPHY/VIDEO/FILM DISTRIBUTION for stock material:												
PRODUCTION OVERALL DISTRIBUTION PARAMETERS:												
LOCAL	REGIONAL	NATIONAL	INTERNATIONAL	OTHER								
IDENTIFY JOINT VENTURES: [CO. NAME/ADDRESS/PHONE/WEBSITE]												

AGREED TO:		
COMPLY NAVAJO NATION LAWS & REGULATIONS:	YES	No
COMPLY WITH NAVAJO PREFERENCE ACT: <i>HIRING NAVAJO NATION MEMBERS FOR PRODUCTION SERVICES</i> [LOCATION MANAGER, SCOUTING, TOUR GUIDES, TALENT, PRODUCTION ASSISTANT, CATERER, OTHER]	YES	No
COMPLY IN PROVIDING SCRIPT, STORYBOARD, DESIGN & SCENES BACKGROUND INFO, PROPS UTILIZED, ETC.	YES	No
COMPLY & REFRAIN FROM THEMES THAT DO NOT CONDONE OR DISPLAY ALCOHOL, DRUGS, SEX, NUDITY, USE OF ABUSIVE OR VULGAR LANGUAGE AD/OR GESTURES. THE NAVAJO NATION HAS THE RIGHT TO ENSURE COMPLIANCE OF NAVAJO NATION LAWS INCLUDING OBSCENITY & PORNOGRAPHY STATUTES. THE NAVAJO NATION HAS INHERIT RIGHT TO TERMINATE ANY FILMING OR PHOTOGRAPHY THAT MAY VIOLATE NAVAJO NATION LAW OR AFFECT THE IMAGE OF THE NAVAJO NATION.	YES	No
COMPLY WITH THE NAVAJO NATION IN THE PROTECTION OF NAVAJO NATION RESOURCES, PEOPLE, CULTURE & IMAGE INCLUDES THE RIGHT TO TERMINATE OR DISALLOW ANY FILMING OR PHOTOGRAPHY THAT MAY BE CAUSE TOWARD DEFAMATION OF THE NAVAJO NATION.	YES	No
REQUIREMENT: COMPLY IN PROVIDING COMPLETED PRODUCTION MATERIAL(S), STILLS, DOCUMENTARIES, PUBLICATION	YES	No
REQUIREMENT: COMPLY IN PROVIDING NAVAJO FILM OFFICE, AS INSURED, A CERTIFICATE OF INSURANCE LIABILITY (min. 1,000,000.) MUST BE ON FILE COVERING ALL PRODUCTION MEMBERS, CREW, VEHICLES & OPERATIONS WHILE HEREIN THE NAVAJO NATION.	YES	No
	CLI Filed	Yes No
REQUIREMENT: COMPLY IN PROVIDING ISSUED WAIVER OR AGREEMENT WHEN FILMING/PHOTOGRAPHING NAVAJO NATION MEMBERS, LAND, PROPERTY, STRUCTURES, BUSINESSES, ETC. [DISTRIBUTION COPY MUST BE ON FILE & SIGNED BY PARTICIPANTS/PARTIES]	YES	No
	Filed	Yes No
REQUIREMENT: COMPLY IN PROVIDING VERIFICATION OF PERMIT HOLDER FROM AREA CHAPTER GRAZING PERMIT OFFICIALS. WRITTEN CONSENT FROM LAND OWNERS. WHEN UTILIZING PRIVATE LANDS OF NAVAJO NATION.	Yes	No
	Filed	Yes No
REQUIREMENT: COMPLY IN REQUESTING AERIAL FILMING/PHOTOGRAPHY PERMISSION & PROVIDE FLIGHT SERVICES INFORMATION TO PROCESS WHILE CODUCTING ACTIVITIES HERIN THE NAVAJO NATION JURSDICATION & TRIBAL PARK, CHAPTER COMMUNITY AREAS. NFO WILL INFORM PARTIES INVOLVED.	YES	No
	Filed	Yes No
REQUIREMENT: COMPLY IN FILING UPON COMPLETION OF PRODUCTION A FULL DISCLOSED FINANCIAL REPORT.	YES	No
	Filed	Yes
		No

PERMIT PROCESS

Questionnaire to be Faxed, Mailed or Delivered to requestor & MUST be completed & returned via Fax, Mail or Delivery in order to assess & approve activities.

Maximum Five Day Advance / Minimum Three Day Advance Application Process

NFO to issue an estimate of applicable permit fee upon review of application.

NFO Rates:	ONE TIME PROCESSING FEE: (Non-Refundable) LAND/LOCATION USE FEE: & NN TX @ 4% FEE:	NFO negotiable on fees provided written justification / budget limitations warrant approval.
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Upon approval & payment agreed & received the NFO will then issue the Navajo Nation Film & Photography Permit. Document to be signed by NFO & Responsible Parties.
MUST BE CARRIED FOR DURATION OF ACTIVITY BY THE PRODUCTION COMPANY.

Payment Options: Corporate Check, Money Order, Cashiers Check, ICR	Payable to: Mailing Address	Navajo Nation Film Office P.O. Box 2310 Window Rock, AZ 86515	Separate fees may be due to the Navajo Nation Parks & Recreation or the National Park Services, or Navajo Nation Chapters for such services to conduct filming/photography activities. NFO permit will be required.
	Shipping & Fed Ex Address	Navajo Nation Film Office Tribal Hill Drive-#W008-262 Window Rock, AZ 86515	

I hereby state that the above information given is complete & accurate, no false or misleading information have been given. All estimates are reliable to best of my knowledge & have full authority to represent the applicant/production company and the project described above.

Signature:

Title:

Date:

Navajo Nation Film Office ONLY!!!!	Yes	No	Date	Notes:			
1. Application Received Completed							
2. Informational/Requested Items Rec.'d.							
3. Estimate Issued				2 nd	Final		
4. Obtain Certificate of Liability							
5. Payment Received NNFO/Deposit:							
6. NFO Referral Initiated & Process				NNPR	NPS	NVA	Other
7. Permit Approved & Signed				NFO		Permittee	
NAVAJO NATION FILM OFFICE		PERMIT NO.					
8. NFO Package & Permit Sent				Mail	Fax	Delivery	Email
9. Expenditure Report Received							

PF:		
UF:	Per Day:	
LUF:	2+ Days:	
NN Tax4%:		
Total:		

Navajo Film Office Representative		Date	Completed
OBS & NFO Approval			